

**Minutes of the FINANCE & GENERAL PURPOSES COMMITTEE MEETING of
Sixpenny Handley & Pentridge Parish Council
Held 6th March 2025 at 7:30pm @ Parish Office, 6 Town Farm Workshops, Sixpenny Handley.**

| Item | | Action By |
|-------------|--|--------------|
| | 0 members present at the public open session | |
| 1543 | Attendance & Apologies Cllr Simon Meaden (Chairman of the Finance & General Purposes Committee) Cllr James Reed (Chairman of the Parish Council) Cllr Stuart McLean Cllr Colin Taylor Cllr Robert Hassall Cllr Dave Adams Also in Attendance Ciona Nicholson (Clerk) Apologies None | |
| 1544 | Declarations of Interest & Grants for Dispensation None The following members declare non-pecuniary interests in matters relating to: Cllr Colin Taylor – Pentridge Village Hall & SH Village Hall 1 st Woodcutt Scouts, CCIO Cllr James Reed – Community Land Trust & Item Speed-watch Cllr Andy Turner – Community Land Trust & Skate-park Project Cllr Simon Meaden- 1 st Woodcutt Scouts | |
| 1545 | Matters arising from the last F&GP Parish Council Meeting held 6th February 2025. None. | |
| 1546 | Play Area Matters & Reports The monthly on-sight inspection will be carried out slightly later than usual on March 7 th by Cllr McLean. Cllr McLean to report back on anti-social vandalism of the shelter in order for the PC to consider next steps. | |
| 1547 | Village Hall SSE tree operatives have cut back the overhanging trees from the power lines between the VH and Laurelbank. Clerk to arrange with local Contractor (PR) to level up the boundary tree line. | Clerk |

| | | |
|------|---|--|
| 1548 | <p>Sports Facilities Matters & Recreation Ground</p> <p>Pavilion Boilers</p> <p>Local Plumber Marsh Isaacs booked in on 6/3/25 to service both Pavilion boilers. The OFTEC report identified the following Immediate Risks:</p> <p>Boiler 1 - Products from combustion leaking into the building due to the weakness at the top of the flue.</p> <p>Boiler 2 - Products from combustion leaking into the building due to the weakness at the top of the flue.</p> <p>The Technician identified immediate risks which need to be rectified before the equipment is used. Warning labels were affixed and both boilers and power socket switched off.</p> <p>Cllr Adams (DA), retired Plumber offered to fix the boilers acknowledging the 30-year old boilers might have a year or two left. Members were happy for Cllr Adams to contact MarshIsaacs Plumbing to discuss further. The PC will require an OFTEC Registered technician to approve the works before they can be used.</p> <p>Clerk notified both Penny Tap and Handley Sports (football club) of the situation and will continue to update on the situation.</p> <p>The Penny Tap purchased x2 electric heaters as backup whilst the boiler/heating is out of action.</p> <p>Hot Water Cylinder</p> <p>Cllr Adams has contacted various Plumbing and Heating firms to establish hot water cylinder replacement options. Findings confirm that there is not sufficient power coming into the building to run a large hot water cylinder with immersion.</p> <p>Recommendation: To retain and insulate the existing cylinder and to run off 1 boiler.</p> <p>Legionnaires Disease</p> <p>The Plumbing & Heating Firm advised the Parish Council that it has a legal duty and are required to conduct regular Legionella risk assessment to control potential risks. It is important to keep records of water systems, temperatures and PH levels.</p> <p>Clerk to investigate on-line Legionella Awareness Courses training schemes to enable self-regulation.</p> <p>Water Softener</p> <p>Cllr Adams confirmed that he has labelled all of the valves connected to the water softener.</p> <p>Ventilation / Loft Space</p> <p>Cllr Adams is waiting for the loft space to be cleared before he can recommission extractor fans in both changing rooms. Cllr(SM) to arrange with Penny tap.</p> <p>Heat Pumps Engineer</p> <p>Air pump specialist Nick Daniels continues to assess requirements and quote for the potential installation of air to air heat pumps which will give heat and move the air around the building. Pavilion Working Party to continue necessity and feasibility study.</p> | <p>DA/Clerk</p> <p>Clerk</p> <p>SM</p> |
|------|---|--|

| | | |
|------|---|---|
| | <p>Solar PV Panel</p> <p>DES are due to return to the pavilion to replace PV display panel.</p> | |
| 1549 | <p>Sports Association Matters</p> <p>Kevin Stacey English FA Qualified Coach currently runs a Wednesday evening football clubs for juniors during the winter months at the Village Hall. It has been well attended and Kevin would like to move outside during the Spring & Summer months and hold Easter and summer football camps.</p> <p>Clerk to liaise with Handley Sports/Groundsman regarding hire charges & pitch care.</p> | |
| 1550 | <p>Matters to Report & Correspondence</p> <ul style="list-style-type: none"> Downsman meeting to welcome new editors – Sunday 9th March Pearl James checked the defibrillator located at Dean – reported all good Local resident noted the pungent ‘rural’ smell was stronger than ever and most offensive on a walk. Dorset Planning Department notified the PC regarding Back Lane Development (VOC) by confirming the decision had gone to ‘Committee’. The residents and PC have the opportunity to ‘speak’ regarding planning concerns. In Cllr Mereweather’s absence, Cllr McLean would be happy to attend unless the meeting was held after 2pm on 18th March. The meeting time will be confirmed 5 days prior. <p>Cllr IM to liaise with Cllr McLean & Clerk to coordinate with local residents.</p> <ul style="list-style-type: none"> Members noted the part removal of hedge at Frogmore Meadows site to allow secondary access to the development. Parish Council’s Planning Committee to check permission had been granted for this purpose. | <p>Smc/IM/Clerk</p> <p>IM/Clerk/SMc</p> |
| 1551 | <p>Financial Matters & Expenditure</p> <p>The RFO circulated to members prior to the meeting a report on finances to 6th March 2025. Bank Reconciliation for signing; List of Receipts & Payments for scrutiny.</p> <p>Members considered x2 quotes for x2 noticeboards for Pentridge Village and Sheasby Close locations.</p> <p>The Acorn Workshop to supply x1 8xA4 Double Door Oak glazed pin-board noticeboard £785.00+vat & x1 6xA4 £600.00</p> <p>Local Tradesman to supply x1 12A4 Double door glazed noticeboard £900.00 (not vat registered) and x1 6xA4 size for Sheasby Close £500.00.</p> <p>Members agreed to reduce the size of the Pentridge noticeboard and order locally. Clerk to contact Mr Adam Batty to confirm new sizes and new price. Clerk to order and agree a timescale for completion.</p> <p>Members unanimously resolved to approve expenditure up to £1400.00 anticipating price reduction for a smaller noticeboard than quoted.</p> <p>Members reviewed and updated Earmarked and General reserves:</p> | <p>Clerk</p> |

| | | | |
|--|--|-------------------|--|
| | Highways/Rights of Ways | £6000.00 | |
| | Property Maintenance | £20,000.00 | |
| | Play Area | £10,000.00 | |
| | Community Transport | £10,500.00 | |
| | Election Costs | £3,500.00 | |
| | Community Planning | £6500.00 | |
| | Capital – Land Acquisition | £12,000.00 | |
| | | £68,500.00 | |
| | Clerk to administrate payments, Scrutineer Cllr S McLean 2 nd Cllr C Taylor & 3 rd Cllr Hassall to authorise payments. | | |

Meeting Closed 8.40 pm

**These minutes are to be signed by the Chairman after approval
at the next Full meeting of the Parish Council.**

Signed;..... 28th March 2025

Sixpenny Handley & Pentridge Parish Council

Payments – 6th March 2025

Date Description Payment

| | | | |
|------------|--|---------|-----------|
| 06/03/2025 | Dorset Council Rent | SO | 484.00 |
| 06/03/2025 | C Nicholson (February Salary Payment) | On-line | 1,055.73 |
| 06/03/2025 | Nest Pension Payment | DD | 78.54 |
| 06/03/2025 | C Nicholson Reimbursement monthly SIM pavilion | On-line | 20.00 |
| 06/03/2025 | Robert Hassall (Reimbursement Office printer toner cartridges bulk) | On-line | 379.64 |
| 06/03/2025 | Dorset Council Recharge Parish Election 2024 | On-line | 1,344.91 |
| 06/03/2025 | Marc Hayward (x3 litter picks & bins) | On-line | 22.50 |
| 06/03/2025 | Miss L J Tuckey (x4 office cleans) | On-line | 30.00 |
| 06/03/2025 | Alfie Burt (4th Final grass cutting 2024/25 season) | On-line | 1,000.00 |
| 06/03/2025 | S Wallworth Electrical Services (VH internet installation prep work) | On-line | 150.00 |
| 06/03/2025 | S Marsh (Pavilion x2 Boiler Seervice) | On-line | 240.00 |
| 06/03/2025 | Morelock (Purchase of Vario Speed Indicator Device) | On-line | 3,354.00 |
| 06/03/2025 | DES Village Hall Generator (Emergency Infrastructure Grant) | On-line | 6,999.98 |
| 06/03/2025 | Greenham (Salt/Grit Bin) | On-line | 296.44 |
| 06/03/2025 | Kinetico water softener Service | DD | 8.75 |
| 06/03/2025 | Vodafone Broadband | DD | 35.80 |
| | | | - |
| | March Total | | 15,500.29 |

To be submitted by the Clerk on Friday 7th March 2025.

Scrutineer – Cllr S Mclean

1st On-line authorisation Cllr Taylor 2nd On-line authorisation Cllr Hassall

Scrutineer.....Date.....